

Porcha Jackson

Striving to work hard an be the best I can be an give great customer service an communication to our customers

Vallejo, CA 94591

porchajackson1819@gmail.com

+1 707 246 3144

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Front Desk Receptionist

Planet Fitness - Vallejo, CA

January 2022 to Present

Answering phones , ringing items , helping customers with billing an gym signing up , cleaning gym equipment , cleaning restrooms , checking gym

In Home Care Provider

In Home Supportive Services - Oakland, CA

February 2011 to Present

care provider , laundry , doctor appointments , meal preparation , medicine reminder , etc

Security Guard

Securitas - Concord, CA

December 2019 to October 2021

My position I work is sitting in the hospital by double doors an making sure patients an employees an guest all exit out one door an make sure they do not enter an help guest with directions to different departments . Then I sit in the back of the hospital an watch the ambulance emergency entrance an make sure no one enters or trespass an watch out for delivery trucks

Cashier

Towne Park, LLC - San Francisco, CA

June 2017 to March 2018

Valet cashier at Lumina , scan An give out tickets , give an receive keys , keep attract of guest information, register new guest , keep attract of all keys to the car , these are condos valet for residents but is open to the public also

Ramp agent

Menzies Aviation - San Francisco, CA

September 2016 to January 2017

Service the plane hook up GPU . Air conditioner , check water load an unload the luggage

Security Guard

Securitas Security Services USA, Inc - Oakland, CA

June 2015 to December 2016

on call security guard patrolling property , observing an taking notes

Package Handler

FedEx Office - Oakland, CA

February 2013 to June 2013

load an unload packages etc.

PSE Mail Processing Clerk

United States Postal Service - San Francisco, CA

January 2013 to June 2013

labeling packages , load an unload packages , operate heavy equipment , lift up to 75lbs , separate and ship mail

Education

Barber license in Barbering

Moler Barber College - Oakland, CA

May 2017 to January 2018

High school or equivalent

Marinello Schools of Beauty-hayward ca - Oakland, CA

September 2011 to September 2012

High school or equivalent

Ralph J. Bunche High School - Oakland, CA

2007 to 2010

Skills

- driver licenses (3 years)
- great commuications skills (5 years)
- People Person (5 years)
- Food Preparation (3 years)
- Hair Styling (10+ years)
- Heavy Equipment Operation
- Home Care (10+ years)
- Load & Unload
- Meal Preparation
- Cooking (10+ years)
- Cleaning Experience (10+ years)
- Laundry
- Nursing
- Senior Care

- Caregiving (10+ years)
- Cash Handling (2 years)
- Security
- Front Desk
- Valet Parking
- Hospital Experience
- Cashiering
- Driving
- Warehouse Experience
- Customer Service
- Makeup Application

Certifications and Licenses

CPR Certification

First Aid Certification

Additional Information

Licensed barber
AED an CPR certified